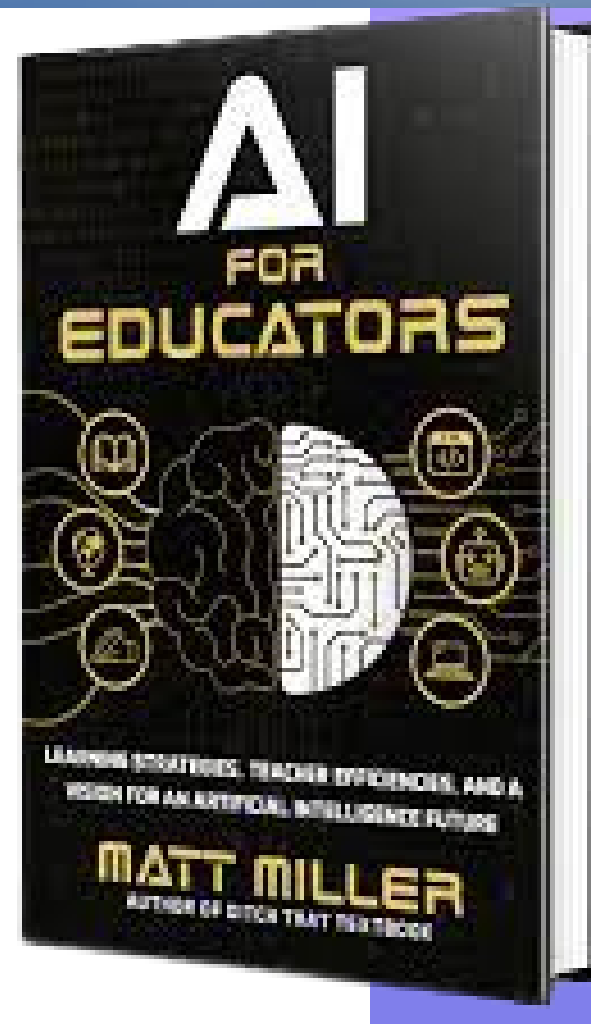




2023-2025
AND BEYOND

AI IMPLEMENTATION TIMELINE



NOVEMBER 2023

- **November 2022:** ChatGPT launched. The WCPS EdTech Team saw ChatGPT in action at a Maryland conference.
- Instructional Technology began to research best practices from credible sources.

SUMMER, SUMMIT CONFERENCE & BEGINNING OF THE YEAR PD

- **Summer of 2023:** A group of teachers participated in a book study exploring "AI for Educators" by Matt Miller.
- Summer Summit Conference 2023: Teachers learned more about AI in an [asynchronous course on Teachable](#). A [presentation](#) was shared with math supervisors and science teachers about AI.
- **August 2023:** Library Media Specialists received PD and [resources for AI](#).

AI PRESENTATION TO BOARD MEMBERS

- **September 2023:** An AI [presentation](#) for WCPS Board Of Education Curriculum & Instruction members was provided.

LIBRARY MEDIA SPECIALISTS PROFESSIONAL DEVELOPMENT

- **November 2023:** Library Media Specialists learned [how to use ChatGPT and Google Bard through prompt generation](#).

They were tasked with thinking about how they could use what they learned within their own lessons and schools.

AI PROFESSIONAL DEVELOPMENT OFFERINGS

August 2023 – January 2024: Multiple AI trainings were posted in Frontline for staff to attend, if interested:

- Canva and AI (two sessions)
- Google and AI (two sessions)

MANDATORY AI PRESENTATIONS TO ALL HIGH SCHOOL TEACHERS

- **December 2023:** School-based EdTech Leaders were shown [the presentation](#) that would be used with schools for feedback.
- The [project plan](#) for AI presentations was developed for each school.
- A [PD Module for AI](#) was created for teachers to reference after the training.

MIDDLE SCHOOL AI PRESENTATIONS

- **December 2023:** Secondary EdTech Leader Meeting Presentation for AI.
- Middle school teachers decided whether to use the presentation or request support for collaborative planning time.

LIBRARY MEDIA SPECIALIST PD DAY

- **March 2024:** Library Media Specialists explored how AI can be used in their role and use it to create presentations showcasing their work in their media centers. [This presentation](#) guided their work for the Supervisor Professional Learning day.

AI ASSESSMENT SCALE POSTER

- **March 2024:** Student AI use was the focus. Based on research and collaboration with IEdTech, ISTE and FETC, the [following scale](#) was created.
- An [AI student guide](#) was adapted for WCPS. Focus groups were asked to [provide feedback](#).

A SECONDARY PRESENTATION, PART 2

- **Spring/Fall 2024:** [The following presentation](#) was drafted for Part 2 discussion on AI for teachers in high school.

LMS COMMON SENSE MEDIA AI LESSONS

- **2024-25 School Year:** Secondary Library Media Specialists adapted eight [Common Sense Media AI lessons](#) for all students, grades 6-12.

Level of AI Use	Full Description	Disclosure Requirements
0 No AI Use	Student work is entirely without AI assistance. AI cannot be used at any time during the assignment. The work shows the student's own language, understanding, and skill.	No AI disclosure required in Works Cited Page. May require student honesty pledge that AI was not used. May require written draft work to show progression of ideas.
1 AI-Assisted for Ideation or Structuring	No AI content in final submission. AI can be used in the work for brainstorming, creating structures, and ideation to learn how to improve work.	AI disclosure is required in Works Cited Page. Include Prompt Used with Date in citation. Provide link(s) of AI chat(s) in citation.
2 AI-Assisted Editing	No new content can be created using AI. AI can be used to make improvements to the clarity or quality of student created work to improve the final output.	AI disclosure statement must be included disclosing how AI was used for editing purposes. LINK(s) to AI chat(s) must be submitted with final submission.
3 AI for Specified Task Completion	AI is used to complete parts of the task, as specified by the teacher. Student is responsible for validating and evaluating all AI-generated content either by one's self or another human.	AI disclosure is required in Works Cited Page. AI created content that has been cited using proper citation. Include prompt used with date in citation. Provide link(s) to AI chat(s) submitted in citation.
4 Full AI Use with Teacher Oversight	AI used throughout work to support as an "assistant" to enhance structure and meaning. Student is responsible for validating and evaluating all AI-generated content either by one's self or another human.	AI disclosure is required in Works Cited Page. Cite the use of AI using proper citation. Include prompt used with date in citation. Provide link(s) of AI chat(s) in citation.

HIGH SCHOOL AND MIDDLE SCHOOL PRESENTATIONS

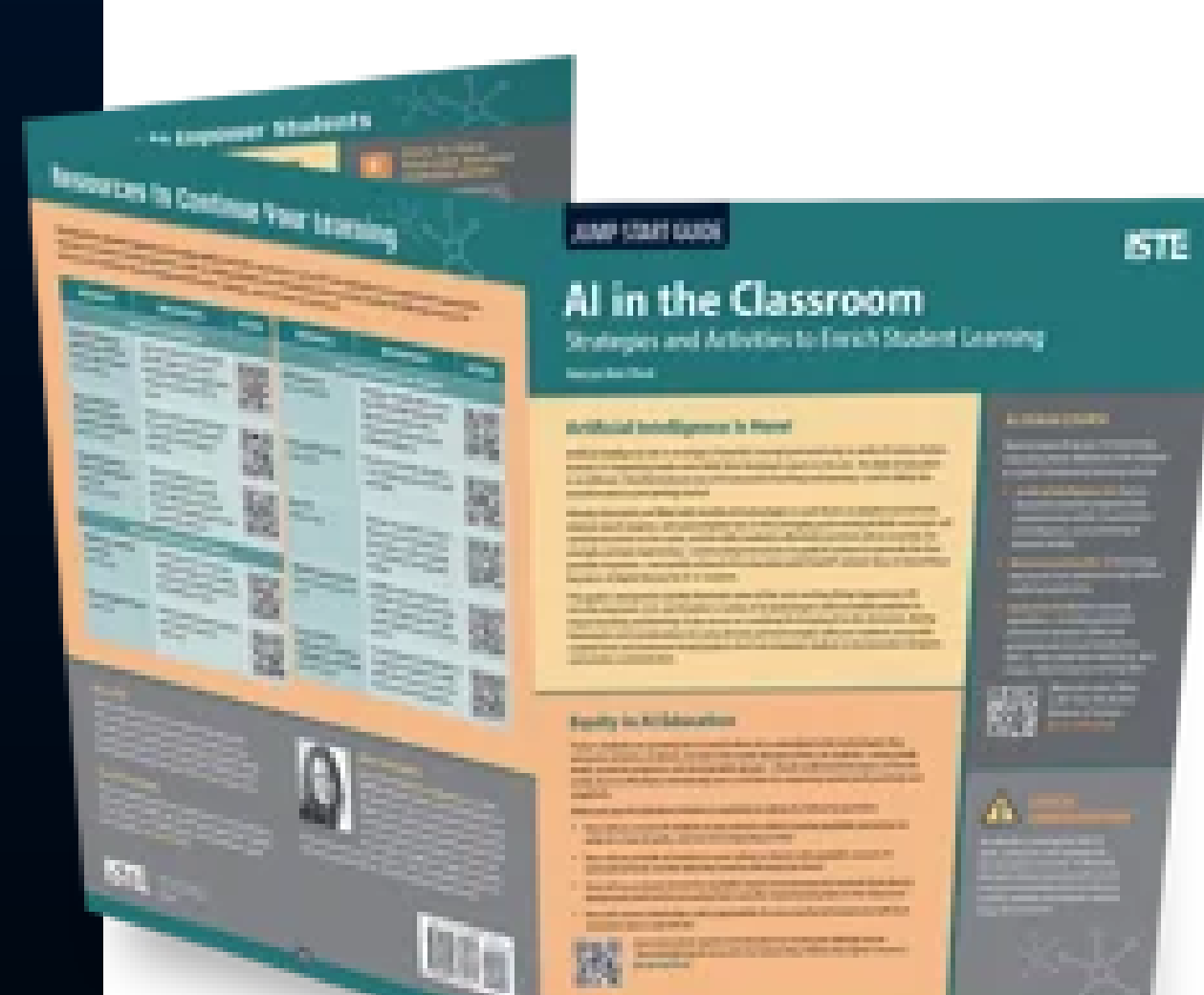
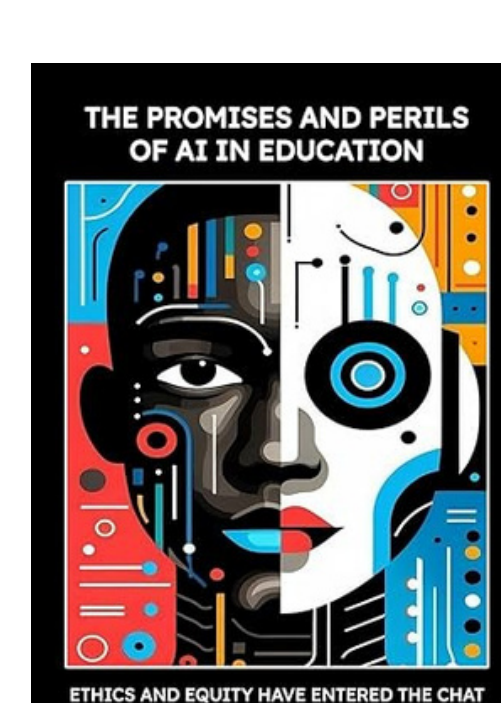
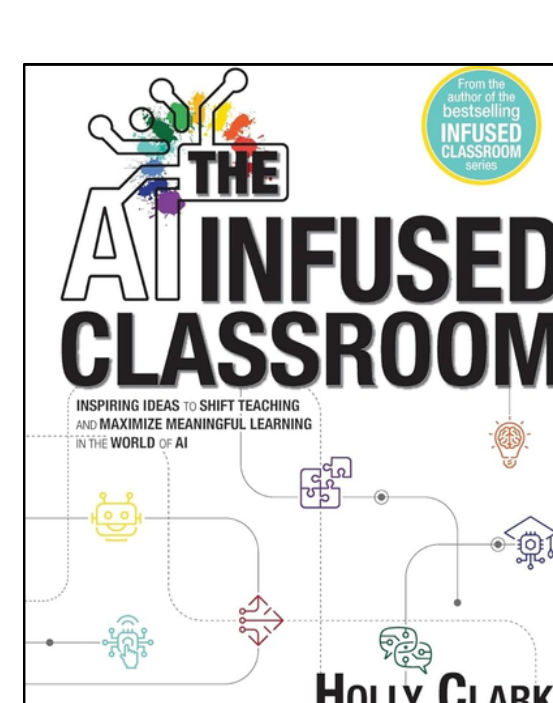
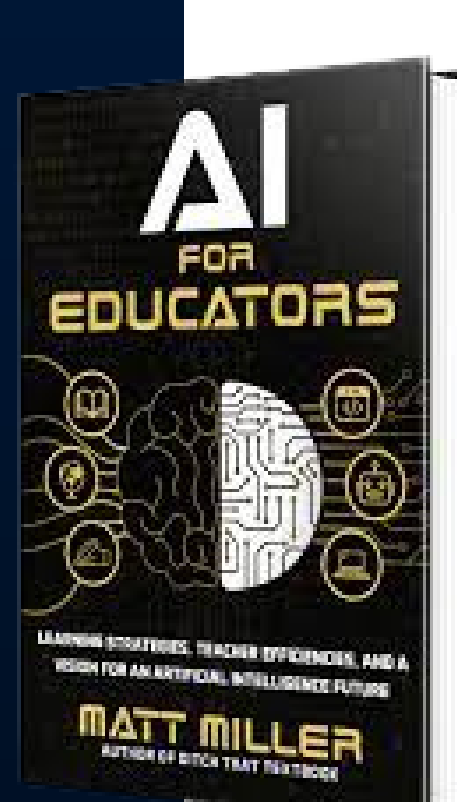
- **2024-2025:** Middle School teachers receive an AI introductory presentation, Part 1 while high school continue with AI, Part 2. Each school was given four resources for an AI professional library.
- EdTech Coaches continue to support AI use in classrooms.

AI INSTRUCTIONAL GUIDELINES

- **March 2024:** A draft of the WCPS AI Instructional Guidelines was started.
- July 2024 [The final AI Guidance version](#) was completed and added to the Student Handbook for the 2024-25 School Year.

SUPERVISOR DAY AI PRESENTATION FOR ALL SECONDARY

- **August 2024:** [The following presentation](#) was shared with supervisor teachers through their supervisor Professional Development days.
- All secondary classroom teachers received the AI Scale. Teachers could also order the AI Student Guide and Scale if needed from Print Center.



We welcome collaboration with other districts!
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